

## **Terms and Conditions**

By registering for NZALT 2020 Conference, the customer is deemed to have accepted these Terms and Conditions. The conference organising committee may amend these Terms and Conditions at any time. In the event that Terms and Conditions do change, those published on the conference website at the time of a person's registration shall be the ones that apply.

## **Refunds**

We understand that circumstances can change. If you find that you can no longer attend NZALT 2020 Conference, please contact us as soon as possible. Registration refunds will be available until the end of May, but after that any refund will be at the discretion of conference organisers. Substitute delegates are welcome without penalty, but please advise us of any name change as early as possible.

## **Payment**

Where payment is required, full payment must be paid 21 days from the invoice date or 7 days before the conference start date, whichever comes first. Early bird registrations must be paid by Wednesday 22 April 2020 or the full registration fee will be charged. The organisers reserve the right, without notification, to cancel outstanding registrations any time after 21 days from the date of a tax invoice being sent. If payment is not received prior to the NZALT 2020 Conference start date, attendance will be granted only after full payment is made.

## **Accommodation**

Accommodation information is provided as a service to you. We are not responsible for any of your accommodation booking and payments. Please ensure you read and understand accommodation providers' terms and conditions as they vary from one hotel to another. It is your responsibility to contact the hotel directly for any amendments or cancellation and all payments.

## **Privacy**

By registering for NZALT 2020 Conference, you acknowledge that the details supplied by you may be used by the organising committee for conference purposes. Your name and school will be included in the published delegate list. We will not sell or rent your personal information to any third party. But we may share some of your details with trusted third parties that work on our behalf to distribute our email or print communications. We will not publish your contact information or share it with any third party, except as outlined above.

## **Social Media**

We may post conference photos and videos to our social media feeds, and on screens within the venue. Attendees are welcome to capture their conference experiences and post their own social content (text, photos, audio, video, streaming), provided it does not defame other conference attendees or exhibitors or infringe copyrighted branding and content.

By attending the conference, you acknowledge and agree as follows: (a) NZALT may edit and use conference photos and videos for marketing and promotional activities and for any other lawful purpose in the ordinary course of its business; and (b) Due to the prevalence of mobile recording devices in today's world, NZALT disclaims all liability for the capture of your image by attendees in any multimedia format at the conference.

## **Insurance**

It is strongly recommended and your responsibility to have insurance to cover medical, travel, and registration expenses in the event of unforeseen circumstances.

## **Disclaimer**

We reserve the right to change activities, topics and presenters where necessary. We have the right to postpone or cancel the conference and shall be liable in no way for any damages, losses or costs incurred, including but not limited to transportation and accommodation costs. If the conference does need to be cancelled, registration fees will be refunded after the deduction of expenses already incurred. In the event that the conference is postponed, registration fees (less expenses) may be refunded at the discretion of the conference organisers; a written request for a refund may be required.